



**THURSTON  
COUNTY  
STEERING  
COMMITTEE**



*Compassion of Individuals, Power of Community*

**October 12, 2011 2:00-4:00 pm  
MINUTES**

<b>Invitees:</b>	<input checked="" type="checkbox"/> Amy Besel <input type="checkbox"/> Abdullatif Qaasim <input type="checkbox"/> Andrea Harker <input type="checkbox"/> Bobbie Garver <input checked="" type="checkbox"/> Cheryl Sattelberg <input checked="" type="checkbox"/> Cindy Murray <input type="checkbox"/> Evelyn Hinken <input type="checkbox"/> Imelda Ang <input checked="" type="checkbox"/> Jennifer Goss	<input checked="" type="checkbox"/> Julia Ojard <input checked="" type="checkbox"/> Kelli Dixon <input checked="" type="checkbox"/> Kelly Wilson <input type="checkbox"/> Kezia Prater <input checked="" type="checkbox"/> LaRee Cook <input type="checkbox"/> Lori Tranmer <input type="checkbox"/> Melissa VanGorkam <input checked="" type="checkbox"/> Michael Marusich <input type="checkbox"/> Pam Scott <input type="checkbox"/> Paula Larson	<input type="checkbox"/> Philip Kerrigan <input type="checkbox"/> Randy Ryan <input type="checkbox"/> Rebecca Ledesma <input checked="" type="checkbox"/> Rebecca Orbeck <input type="checkbox"/> Rose Pelegrin <input type="checkbox"/> Sandy Mitchell <input checked="" type="checkbox"/> Sherry Thomas <input checked="" type="checkbox"/> Dawn Sanquist <input checked="" type="checkbox"/> Stephanie Horn <input type="checkbox"/> Guest _____
<b>Scribe:</b>	Lamia Murphy		
<b>Documents:</b>			
<b>Announcements and CFD News:</b>	<ul style="list-style-type: none"> <li>• New CFD staff member, Kelsey Hulse, starts November 2<sup>nd</sup>.</li> <li>• CFD is creating Statewide Advisory Committee. The hope is meet every other month and applications will be going out soon for the 10 positions that will be available. Stephanie will keep the committee updated.</li> <li>• Blueprints &amp; Bowties fundraiser for South Puget Sound Habitat for Humanity raised 65K (up from last year's auction.) Don't know yet how much the TCSC basket raised.</li> <li>• Born to Be Wild, Boys &amp; Girls Club fundraiser is coming up Friday, October 21 - Great Wolf Lodge. Visit <a href="http://www.bgctc.org">www.bgctc.org</a> for more details.</li> </ul>		



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	<ul style="list-style-type: none"> <li>• Wolves &amp; Wine, Saturday October 15, 2011, 6-8pm at Norman Worthington Conference Center, Saint Martin's</li> <li>• South Sound Partners in Philanthropy Leadership Luncheon is on November 8<sup>th</sup> at St. Martin's College. This is the award that TCSC was nominated for by Boys &amp; Girls Clubs. \$35 ticket.</li> <li>• Walk-a-thon September 15<sup>th</sup> for PARC successful.</li> <li>• South Sound Reading Foundation's Annual Meeting Friday, October 14th North Thurston Public Schools board room 10:00 am-noons. RSVP Williamson-Forster, Jennifer <a href="mailto:jwilliamson-forster@nthurston.k12.wa.us">jwilliamson-forster@nthurston.k12.wa.us</a></li> <li>• TCSC members are asked to share events going on in their agencies</li> </ul>		
<b>Thanks and Sharing:</b>	<ul style="list-style-type: none"> <li>• Thank you to all who volunteered to work on the Habitat House. We had a great time. We will have more opportunities to work on the house.</li> <li>• Thank you Rose for taking care of the thank-you notes from the Charity Fair.</li> <li>• Condolences to Susan Herr and her family on the passing of her brother-in-law, Dennis Stevens.</li> <li>• The Kerrigan's baby was born on Monday. They have a healthy baby boy.</li> </ul>		
<b>1</b>	<b>Review of Action Items</b>		
<b>Action:</b>	<b>Owner(s):</b>	<b>Status:</b>	<b>Further Action Needed (?):</b>
• Structure of Committee	Amy	Roles have all been filled.	Lamia will email everyone to find out their status of their roles.
• TCSC Badges	Phillip	Pending.	Stephanie will find out the status.
• Business cards	LaRee	Done printing.	If you want cards, email LaRee. Unless you tell her otherwise, she will use your contact information from the most recently updated contact's form sent out on 10/07/11. Stephanie will order another box of cards for the committee.
<b>2</b>	<b>Event Reports</b>		



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<p><b>CFD Charity Motorcycle Ride:</b> August 19, 2011 <b>Susan Herr/ Michael Marusich</b> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Feedback on Ride from Survey on Monkey</li> <li>• Event Planning for 2012 ride</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Amy will send the link to the survey monkey results so everyone can read them.</li> <li>• The people who like us on Face book will be put into a drawing to win next year's registration fee for the ride.</li> </ul>	<p><b>Owner:</b> Amy</p>	<p><b>Due:</b></p>
<p><b>Charity Fairs:</b> September 13 &amp; 14, 2011 <b>Lamia Murphy</b> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Thank-you are out</li> <li>• FTE article done</li> <li>• Survey out charities</li> <li>• Increasing participation</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Amy &amp; Lamia are working on a survey that will be going out to the charities.</li> <li>• Need to improve attendance for next year.</li> </ul>	<p><b>Owner:</b> Amy &amp; Lamia TCSC</p>	<p><b>Due:</b></p>
<p><b>Local Coordinator Training:</b> September 7 &amp; 8, 2011 <b>Amy Besel</b> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Thank-you's are out</li> <li>• Participation</li> <li>• Survey to participants going out</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>	<p><b>Owner:</b></p>	<p><b>Due:</b></p>
<p><b>Recognition Event:</b> February 21, 2012 <b>Amy Besel</b> Status report will be given</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Forms review</li> <li>• CL award scholarship</li> <li>• Confirm event team</li> </ul>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• The following voice interest in leading planning efforts: Paula, Lamia, Sandy, Abdullatif, Michael, Sherry, LaRee, Cindy, Kezia, Cheryl, Lori, Melissa &amp; Philip. Anyone else? Will meet every other Friday over lunch. The meeting will be from 11:30 till 1 pm at the DOC building in Tumwater.</li> <li>• A new award is being developed for the best</li> </ul>	<p><b>Owner:</b> Amy</p>	<p><b>Due:</b> Friday</p>



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		marketing campaign.		
<b>CFD Ball:</b> June 2, 2012 <b>Cindy Murray</b> Status report will be given	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Update</li> <li>• Silent vs. Live Auction</li> <li>• Alcohol issue</li> </ul>	<b>Action:</b> <ul style="list-style-type: none"> <li>• Developing a Memorandum of Understanding</li> <li>• Paperwork completed</li> <li>• Tony from GA will be attending the January TCSC meeting to discuss the ball.</li> </ul>	<b>Owner:</b> Cindy Inga Cindy/ Julia	<b>Due:</b> 10/15 ASAP 1/12
<b>Leadership Breakfast:</b> May 16, 2012 <b>Amy Besel</b> Status report will be given	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Meeting scheduled Oct 28th</li> </ul>	<b>Action:</b> <ul style="list-style-type: none"> <li>•</li> </ul>	<b>Owner:</b>	<b>Due:</b>
<b>3</b>	<b>Discussion Items</b>			
Baskets for auctions	<ul style="list-style-type: none"> <li>• Lori and Cheryl will develop a list of basket themes to email to the committee. Several ideas about the baskets were discussed. Kelli will research opening a checking account for the committee to put basket money in.</li> </ul>			
Credit Cards	<ul style="list-style-type: none"> <li>• Stephanie explained part of the credit card system is ready to use only for events. At this time at a fundraising event you can accept payment with a credit card, but the organizer of the fundraiser needs to input the information into the system. When anyone is setting up a fundraiser they need to talk to Stephanie about access to the credit card system. She will work them and get them access.</li> </ul>			
Breast Cancer Awareness Month Donation Drive	<ul style="list-style-type: none"> <li>• Stephanie explained about the donation drive and distributed fliers to the committee. The deadline for the drive will be 10/31/11. She explained this could become a monthly activity.</li> </ul>			
Annual Report and TCSC Member Handbook	<ul style="list-style-type: none"> <li>• Received great input! The 2010 TCSC Annual Report and Member Handbook will be a primary topic for the November meeting.</li> </ul>			
T-shirts	<ul style="list-style-type: none"> <li>• Status will be discussed at the November meeting.</li> </ul>			



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Charity Roundtable	<ul style="list-style-type: none"> <li>Amy is working on starting this. She has talked with some of the charities about it and will be scheduling it soon. She will keep the committee updated.</li> </ul>
Service projects	<ul style="list-style-type: none"> <li>To be discussed next month.</li> </ul>
Other TCSC Events	<ul style="list-style-type: none"> <li>Golf Tournament, Bike (Tour d' Olympia). All Committee members are asked to think of new ideas to discuss at a future meeting.</li> </ul>
Social Media	<ul style="list-style-type: none"> <li>Updates needed, Face book/Twitter discussion</li> </ul>
SharePoint	<ul style="list-style-type: none"> <li>Stephanie will look into this for the committee.</li> </ul>

### Next Meeting

<b>Date:</b> 11/09/11	<b>Time:</b> 2:00- 4:00 pm	<b>Location:</b> Cherry Street Plaza, 1 <sup>st</sup> Floor, Pear Conference Room
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