

King County Combined Fund Drive Steering Committee Agenda

University of Washington
UW Tower 4333 Brooklyn Ave NE, Seattle WA 98195
Tuesday June 2, 2015 Ballard Meeting Room – T 22
9:00 a.m. – 10:30 a.m.

In Attendance: Brianne Kegley (UW PFS), Kerri Everly (UWCFD), Mike Morris (DSHS) via phone, Jeanne Lenz (Employment Security Division), Curtis Bronson (WSDOT Alaskan Way Viaduct), Anya Ritchie (Office of the Attorney General) via phone, Alex Stone (Summit Assistance Dogs) & Jolyn Mason (UWCFD).

Guest Speaker: Paul Yunker, U District Food Bank

Welcome & Introductions: The committee introduced themselves.

Outreach & Learning: The committee welcomed Paul Yunker from the U District Food Bank (UDFB). Paul shared told us about the growth of the UDFB. Since opening, it has gone on to serve thousands of people a week with traditional food bank services – bags of groceries and new programs like Home Delivery for housebound clients and the Packs for Kids programs with provides food for kids over the weekend. The majority of the food they distribute is donated, but they still have to buy many items (think perishables and stuff people don't donate – like high protein items) – the cost of food purchases have almost doubled over the years. Thanks to the funds raised from through the CFD, UDFB can purchase needed food, fund new programs (like Packs for Kids) and cover the costs of taking care of the business of feeding people. To learn more about their work, visit their website - <http://www.udistrictfoodbank.org/>. They are completing a capital campaign to expand their ability to serve clients and offer other, affiliated services.

Action Items:

PHILIP – Will send Jeanne a copy of the slide show program the CFD has so we can review the slides in a new format.

KERRI & CURTIS – Will send Jeanne additional photos for the slide show.

JOLYN - will review other venues for recognition event.

Previous Months Action Items:

Jeannie volunteered to put together the slideshow and what she had e-mailed out to the committee for review. Committee members suggested that she take out the long horizontal pictures since their view is distorted by the program. Others will send photos.

Anya requested envelopes to help procure items that don't have AGO information. Dawn sent envelopes to Anya. Anya has drafted letters is and waiting to for envelopes so she can send them. Items will come to the UWCFD office.

Curtis will reach out to Brett Wolfe (WSF) to gage his interest in having a mini fair at his agency. Curtis said he had reached out to Brett and the logistics of having it there was still up for debate. They are possibly downsizing and he is not sure if in September they will be able to have it there.

Budget: Not a lot has changed from last month. Copy costs from the last 3 months have been added. 2 box carts were purchased. We discussed T-Shirt ideas for the upcoming campaign. If you have any ideas or input, please send them to Kerri.

Sub Committee Reports:

Training

Rooms are being booked, dates finalized and the training finished. We are working to refresh the training so new and veteran coordinators alike get something out of it.

Recognition

We are considering keeping the same venue as last year. If we do, we will work the caterer on having enough food and service issues. Jolyn will review other venues for price and service.

Procurement

Dawn is sending Anya the envelopes. Anya has the letters drafted and will send them once she has the envelopes. Items/responses will be directed to the CFD.

Agency Fairs

Curtis has one set for his office on 10/3. He will send Jolyn the details and she will work with him to book the charities. He is checking with the field office to see if they are able to host one too.

Jeannie will know by the end of June what space allowances are and will be able to tell us if they can host a fair.

It would be great to have sites Downtown and the South End. Jolyn will see if she can find venues that are centrally located to state employees with the ability to host a charity fair.

State Report:

- Brianne will send it to the committee when we receive it.

Member Check in:

Brianne: Reported the happy news for her – she has accepted a new job. It's sad news for all of us because it isn't with the state so she'll be leaving the CFD. She has graciously agreed to stay on the committee for a couple of months and help with the transition and they scheduled trainings. We wish her the best of luck in her new position and will miss her! **Mike Morris** has agreed to help with the transition (Thanks Mike!). Congratulations Brianne! ***If anyone one the current committee is interested in taking on the Chair's role, now is the time! Let Brianne know and she and Mike will be happy to help guide your next several months!***

Alex: Fraser is retiring. If you are interested in celebrating Fraser's retirement (and raising money for Summit Assistance Dogs), you can attend Fraser's retirement party on June 27, 2015- <http://www.brownpapertickets.com/event/1307557>.

Curtis: His son was just hired and a CNA at University Hospital

Jeannie – got great feedback from her superiors on the event.

Next Meeting: July 7, 2015, 9:00 a.m. - 10:30 a.m. Boardroom Conference Room