



STATE OF WASHINGTON

LOCAL RECORDS COMMITTEE

Office of the State Auditor • Office of the Attorney General • Office of the State Archivist
PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900

January 28, 2010 – 10:00 a.m.
Archives Conference Room, Olympia, WA

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Guests
- C. Approval of Minutes for December 3, 2009
- D. Adoption of Today's Agenda

II. NEW BUSINESS/ACTION ITEMS

- A. Local Government Common Records Retention Schedule (CORE) Version 2.0
- B. Local Government General Records Retention Schedule (LGGRS) Version 5.1

III. WASHINGTON STATE ARCHIVES UPDATES

- A. Revision of Records Retention Schedules
 - i. CORE – Julie Woods
 - ii. Law Enforcement – Megan Bezzo
 - iii. Health Sector – Megan Bezzo
- B. Destruction after Digitization (DAD) Applications – Russell Wood
- C. Announcements from the State Archivist – Jerry Handfield

IV. NEXT MEETING – March 25, 2010, 10am

V. ADJOURNMENT