

PSRW Committee Meeting

January 6, 2006

10:00 AM to 11:00AM

Present: Bill Copeland, Scott Mueggler, Tanya Williams, and Earl Fordham

By phone: Chana Clark

Review of last meeting minutes: Not applicable; first meeting

Meeting Highlights:

Today we held an initial meeting for our Public Service Recognition Week (PSRW) committee for area employees of state and local government.

- 1) Tentatively we choose May 10th, 2006 from 5:30 to 7pm for the local event. The Governor was selected as our potential keynote speaker; depending on availability. The proposed location is the Lampson Pit Covered Band shell in Kennewick.
- 2) Timing for the event was discussed. It's difficult to draw a crowd after hours or from outside Tri Cities. However, lunch events are more difficult given that this area contains field offices that can't close during lunch or the employees are out at lunch time. The Walla Walla people have a long way to drive and it's also not easy for anyone with children in daycare to attend. At last year's event we have plenty of things for children to do, fun food to eat, and tables with toys and nifty agency handouts that kids really did appreciate last year. Several attendees commented that they had not expected to get fed so well and essentially had dinner there. We had hotdogs, cookies, iced water, apples, and some other donated items from local businesses and agencies. Those who attended felt it was worth the effort. There was a poster coloring contest for kids, too.
- 3) Funding was discussed. DOH will approach its senior management for funds. We got \$400 of support from Health last year in addition to several boxes of apples. Other funding mechanisms were discussed (e.g., WSP) including allowing local businesses to contribute food and other items. Any food not consumed that is still sealed and fresh will again be donated to the local mission but we are considering expanding that sharing to food banks, other such agencies if enough is available. Last year, the food was donated to the Union Gospel Mission in Pasco. It was suggested that they be invited to this year's event. It was also noted that contributing agencies are normally allowed to distribute informational handouts and trinkets.
- 4) During the meeting, Chana said she would send out the 2006 Extra Mile documents. Last year we honored a WSP Trooper for his special community contributions. Deadline for submittal of Extra Mile nominations is the end of February.
- 5) Invitations to local city and county agencies were discussed. Group consensus was to move aggressively ahead with inviting our local government employees to the event. Just waiting on whether the Gov will be attending.

6) We need more representatives from area agencies. There is no restriction from the committee as to how many reps an agency can send but we expect that anyone wishing to participate in the planning and setup for this must have official endorsement from their agency. Chana said that there is a Walla Walla CC lady who is interested. Chana will provide the information to Earl and he will contact her (done).

7) Entertainment: Earl said that he would approach the person that provided the equipment last year.

8) Food suppliers: Bill thought that DoC could again provide a box of cookies.

9) Bottled water: No action

10) Media: WDOH will help. Perhaps WDOE can also.

11) Poster Contest: Not mentioned.

Proposed next meeting: January 25, 2006 at the Dept of Corrections offices, 1100 North Morain, Suite 1100 in Kennewick, WA