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**Public Service Recognition Week (PSRW)
Meeting Minutes**

March 23, 2005

ATTENDANCE:

Jane Berube, Department of Health
Barbara Bowdish, Department of Social
and Health Services/HRD
Linda Brock, Liquor Control Board
Josi Brooks; Office of the Secretary of
State/Productivity Board
Nancy Caldwell, Military Department
Chana Clark, Office of the Secretary of
State/Productivity Board
Mari Coffee, Washington Lottery
Michelle Fisher, Department of Social and
Health Services

Cindy Hadfield, Department of
Transportation
Molly Hughes, Department of Social and
Health Services
Suzanne Lewis, Liquor Control Board
Janine McKown, Department of Fish and
Wildlife
Robbi Mettler-Stern, Liquor Control Board
Jennifer Smith, Labor & Industries
Cheryl Thietje, Health Care Authority
Melissa VanGorkom, Washington State
Patrol

GUESTS

Art Mead, FTE Magazine.

WELCOME AND INTRODUCTIONS

Chana Clark called the meeting to order, and welcomed all attendees, then introductions were made.

Art Mead, FTE Magazine, reported that Courtney Schrive of South Sound Reading Foundation and Robert Coit of the Thurston County Food Bank had hoped to be at the meeting. Courtney had to reschedule and Robert met with the Celebration Committee before the PSRW meeting. Art mentioned that the Tumwater Coscto is having a Public Service day on Saturday, May 7, 2005 from 7 am – 9 am.

Chana reported that the State Employees Day with the Mariners is set for Saturday, June 4th at 7:05 pm. A PayDay FYI would be distributed this Friday, March 25, 2005 and that staff would forward the flyer to all representatives that morning.

COMMITTEE REPORTS

- **Celebration Committee** – Suzanne Lewis, Chair, reported everything is on track; the food has been lined up, that the Department of Corrections is working out some last minute issues regarding the cookies. Tents have been allocated, with a spare tent ready should it be needed for the stage/podium for rain. The display registrations are beginning to come in; the talent show is on track, however Jeana Johnson told Suzanne that they have received only three auditions so far, but they always get last minute entries. PSRW will supply condiments, Potato Chips and Apples will come from the Department of Health and the Department of Agriculture and Potato Commission. Costco will provide the same amount of pop and water again this year. Washington State Patrol Color Guard will perform and they'll need to contact Margret McKinney for the National Anthem.
- **Extra Mile Award Committee** – Josi Brooks reported for Diane Tucker, saying all nominations have been received and distributed to the Committee for their review and scoring. There are 185 nominations and the committee will meet Tuesday, March 29 at 3:00 at Diane's office. Josi reported that the nominations were outstanding, and that it will be difficult to narrow down to 20 let alone 10 -15 winners.
- **Ralph Munro Longevity Award Committee** – Cindy Hadfield reported she has received a final list of 155 names, and should have certificates printed and letters written by the end of April. Department of Transportation will once again provide the banner with the names.
- **Media Relations Committee** – Jane Berube reported she is in the process of double checking the outlying areas for information. She will meet with Bobbi Hudson to touch base.
- **Poster Coloring Contest Committee** – Melissa Van Gorkom and Mari Coffee reported 266 posters are received, and that 96 were from the 1-3rd grade level alone. Response has been incredible this year, and volunteers are being sought to help. Posters from Spokane, Tri-Cities, Tacoma, and Vancouver will be sent back to those areas after ribbons are attached so they can display them at their events. Melissa reported that 32 state agencies have participated. It was noted that there are many changes that need to happen for next year because of the great response to the coloring contest. The committee was encouraged to write them down as they think of solutions. It was also decided by staff after the meeting that the posters will continue to be in Olympia Federal Savings and the Department of Personnel for display during Arts Walk this year. To be accommodating, the posters will be hung with twine and clothes pins around the different tents at the Oly celebration instead of around the cookie tent.

Chana then gave a report on the outlying areas:

- **Spokane:** Secretary Harold W. Clarke will be the Key Note speaker for their May 4th event held from 12:00 pm – 2:00 pm. Chana reported that the group pictures have been received from all outlying areas.

- **Vancouver:** Vancouver will hold their celebration May 5th from 11:30 am – 1:00 pm in the WSDOT/WSP Complex. Secretary Sam Reed will be a Key Note speaker and Mayor Royce Pollard will also speak. Trooper Garvin March will MC the event, and Auditor Brian Sonntag will be in attendance. It was mentioned that Washington Lottery will give some trinkets and possible scratch tickets as drawing prizes at their event.
- **Tri-Cities:** State Auditor Sonntag will be keynote speaker for this event which will be held May 12th at Columbia Park from 5 pm – 7 pm. They are getting the ‘fees’ situation with the park figured out. They discovered that because it is a public service event, fees may be reduced or waived. They will do a BBQ setting with hotdogs, apples from the Department of Health. Also, Maria, Department of Corrections, was asked about forwarding a box of cookies to this area.
- **Tacoma:** Secretary Reed will be the Key Note speaker and State Auditor Sonntag will be in attendance at the May 2nd event from 3 pm to 5 pm. There have been an influx of Extra Mile nominations from the Pierce County and surrounding areas that we can’t invite them all. Tacoma is meeting April 7th to discuss how to proceed with this. But they will incorporate the Poster Contest and will look to see if any Longevity awards will be presented.

The next meeting will be April 6, 2005 at 9 am in the State Library Building and from that date forward, the meetings will be weekly until the events in May.