



# THURSTON COUNTY STEERING COMMITTEE

*Compassion of Individuals, Power of Community*



## MINUTES

**March 4, 2015; 2:00-4:00 p.m. @ DOH Room 145**

**Dial in # (877) 351-4402; Pass code 5494082**

### Documents Provided:

<b>Invitees:</b>	<input checked="" type="checkbox"/> Julie Alonso, Co-Chair <input type="checkbox"/> Kelli Dixon <input type="checkbox"/> Rick Elsea <input checked="" type="checkbox"/> Evelyn Hinken	<input checked="" type="checkbox"/> Sandy Mitchell <input checked="" type="checkbox"/> Cindy Murray <input checked="" type="checkbox"/> Randy Ryan <input type="checkbox"/> Cheryl Sattelberg <input type="checkbox"/> Pam Scott	<input checked="" type="checkbox"/> Sherry Thomas <input type="checkbox"/> Lori Tranmer <input checked="" type="checkbox"/> Melissa VanGorkom ex. <input checked="" type="checkbox"/> Kelly Wilson, Co-Chair	<input type="checkbox"/> Guest – Art Mead <input type="checkbox"/> Guest – <input type="checkbox"/> Guest – <input type="checkbox"/> Guest – <input type="checkbox"/> Guest –	<b>SOS Staff:</b> <input type="checkbox"/> Stephanie Horn <input checked="" type="checkbox"/> Philip Kerrigan <input type="checkbox"/> Heather Lucas <input checked="" type="checkbox"/> Dawn Sanquist
Time	Agenda Item	Presenter	Notes/Action Items		
<b>2:00 – 2:05</b>	<b>Announcements</b>	<b>Kelly Wilson</b>	No announcements		
<b>2:05 – 2:20</b>	<b>State Announcements</b>	<b>Philip/Dawn</b>	<p>The Leadership Breakfast is May 14<sup>th</sup> at L &amp; I. The theme is the 80's. It was moved to L &amp; I to allow more room because last year's event was very popular, and very crowded.</p> <p>TCSC was asked to reach out to charities to ask if they would like to provide center pieces like they did at the county recognition event. Estimating 20 tables with 2 center pieces per table.</p>		
<b>2:20 – 3:30</b>	<b>TC Recognition Event:</b> <b>a) Center piece drop off locations</b> <b>b) Props for photo booth/photographer-camera</b> <b>c) Attire/email reminder</b> <b>d) Name tags</b> <b>e) Volunteer sign-up</b>	<b>Kelly Wilson/Julie Alonso</b>	<b>a) Center pieces</b> Julie will send email to thank the charities for providing center pieces. She will include date and location for drop off: <ul style="list-style-type: none"> <li>• 3/24-25 for non-perishables</li> <li>• WSP (Melissa)</li> <li>• DSHS (Rick)</li> </ul> She will also assign charities to specific tables with 5		



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			<p>alternates. The direction will include to call Julie if a charity needs to drop off the day of the event for perishable items.</p> <p><b>b) Props for photo booth/photographer-camera</b> We have a Russell Wilson cardboard cutout and the CFD backdrop. We need to monitor the booth to make sure items don't disappear. A CFD staff person will monitor.</p> <p>Photos with the Secretary of State will be posted on Flickr (Heather taking these). Staff will assist for those who also want photos with their phones/cameras.</p> <p>TCSC staff are encouraged to bring sports-related or silly items for the photo booth.</p> <p><b>c) Attire/email reminder</b> Wear jerseys or sports themed/tailgate attire. Philip will send an email reminder. Sign Up Genius will also send an auto reminder.</p> <p><b>d) Name tags/volunteer sign up</b> Dawn is making pre-printed name tags for all who signed up and guests if names were provided. Will include award nominee information.</p>
<b>3:30 – 4:00</b>	<b>Roundtable</b>	<b>All</b>	<p>Stephanie is looking into May/June dates for Open House with the Secretary of State. (followed up after meeting with June 25<sup>th</sup> from 8-10 AM or June 30<sup>th</sup> from 2-4 PM options)</p> <p>The SOS office has been asked again by OFM to assist with PSRW in May.</p>



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			<p>Campaign leader training dates have been scheduled in the Columbia Room:</p> <ul style="list-style-type: none"><li>• June 16 and 18<sup>th</sup> – mornings</li><li>• June 24<sup>th</sup> – all day</li></ul> <p>We will also reserve the Columbia Room for the local coordinator trainings.</p>
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**Next Meeting: April 8th; 2:00-4:00 p.m. @ DOH, 111 Israel Road, Room 158. Building is Town Center 2.**