



THURSTON COUNTY STEERING COMMITTEE

Compassion of Individuals, Power of Community



AGENDA

January 13, 2016; 2:00-4:00 p.m. @ Department of Health, 111 Israel Rd., Tumwater (TC2) Room 158

Call in number: (877) 351-4402; Pass code 5494082

Documents Provided: None

Invitees:	<input checked="" type="checkbox"/> Kelly Wilson <input type="checkbox"/> Rick Elsea <input checked="" type="checkbox"/> Evelyn Hinken <input checked="" type="checkbox"/> Sandy Mitchell <input checked="" type="checkbox"/> Cindy Murray	<input checked="" type="checkbox"/> Randy Ryan <input type="checkbox"/> Cheryl Sattelberg <input type="checkbox"/> Pam Scott <input checked="" type="checkbox"/> Sherry Thomas— for room set up- thank you	<input checked="" type="checkbox"/> Lori Tranmer <input type="checkbox"/> Melissa VanGorkom <input checked="" type="checkbox"/> Jennifer Montgomery <input checked="" type="checkbox"/> Denise Clark—by phone	<input checked="" type="checkbox"/> Jennifer Inman—by phone <input type="checkbox"/> Kennly Asato <input type="checkbox"/> Chassidy Naputi <input type="checkbox"/> Jessica Hawthorne	SOS Staff: <input type="checkbox"/> Stephanie Horn <input checked="" type="checkbox"/> Philip Kerrigan <input type="checkbox"/> Heather Lucas <input checked="" type="checkbox"/> Dawn Sanquist
Time	Agenda Item	Presenter	Notes/Action Items		
2:00 – 2:05	TCSC Announcements	Kelly/Denise	Kelly and Denise met last week to start planning for the year. Denise has been working on cleaning out the mailbox and responding to requests.		
2:05 – 2:15	State Announcements	Philip/Dawn	<p>Philip shared that campaign stats should be available by the end of the week. Our numbers look good. We should be above 5.2 million. We have more than 17,000 donors which is a level we haven't been at since 2010.</p> <p>SOS staff will be scoring nominations next week. They received 32 for local coordinator, 7 for campaign leader and 7 for executive leadership.</p> <p>Leadership breakfast is scheduled for May 10th at the Red Lion hotel. Time will be 8 am to 9:30 am. We will assist with set up starting at 7 to 7:30. Invitations will be not only to agency leadership and agency CFD leaders but also to business partners and possibly local coordinators. Speaker will be Matthew Emerzian from Every Monday Matters. www.everymondaymatters.org. More info to come.</p>		



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			Next February (2017) the TCSC recognition event will be at the WA Center for the Performing Arts. Negotiations are still underway.
2:15 – 2:30	2016 TCSC Officers	Kelly/Denise	Denise will assume the two year role for co-lead and Kelly will serve 1 additional year. We have several folks who indicate a willingness to serve as lead but in the future. Evelyn and Sherry will continue sharing the administrator role. Sandy will continue as treasurer. Jennifer Montgomery will be our social media coordinator. This is not an officer position but a vital role for our committee. Evelyn has agreed to chair the training in Aug-September. Randy Ryan would like to work with charity fairs and the folks in the agencies who are planning on having charity fairs.
2:30 – 2:45	2015 Annual Report	Kelly/Sandy	Sandy will work on it. It is due in April. We need to get a new photo of the committee!
2:45 – 3:00	2016 Member Handbook	Kelly/Denise	Needs to be reviewed and updated.
3:00 – 3:30	Goals for 2016	Kelly/Denise	<p>Local coordinator training. Kelly wants to know who is a new coordinator. Emails should be going out post training, during the campaign and close out of the campaign to see what assistance we can provide as a committee.</p> <p>Our goals for 2016 include the recognition event, assisting CFD staff, providing local coordinator training, increasing charity fairs at agencies, support the local coordinators and get more nominations.</p>
3:30 – 3:50	Recognition Event	Philip/Kelly/Denise	<p>TCSC has received a total of 14 nominations to date. 3 for sustaining, 2 for volunteer, 1 for rookie, 4 for outstanding team and 4 for outstanding event.</p> <p>We received a request from Kitsap County. They would like to send in a nomination. They do not have a county committee and we do work with</p>



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		<p>surrounding counties so we will accept. Cindy will send the information to Denise.</p> <p>Our recognition event will be March 17, St Patricks Day. We will be at the Lacey Community Center. Sec'y Wyman does have an open calendar for that day also. Getting a venue was tight so Philip booked the room as soon as he found it was available.</p> <p>We are suggesting a menu of corned beef and cabbage, potatoes and carrots, beef stew, salad, green beer, wine and sheet cake. Looking for members to assist with cooking the corned beef and cabbage or at least providing crock pots for the cause. To have us do the work we can save \$1,500 that can be put towards leadership breakfast or other events.</p> <p>Jennifer M is checking with Newmarket to see if they have culinary students that would like to assist with serving. She will also check to see what it would look like if they can do or assist with cooking. SOS says they have 12 volunteers already to assist. Jennifer M says Safeway has the best soda bread and we should look there for our soda bread.</p> <p>The room will be available from 2 pm on for us to set up.</p> <p>Evelyn will check with Melissa to see if Melissa wants to contact charities this year. If she would like to pass on it, Evelyn will take on the responsibility.</p> <p>Tablecloths will be green. SOS is handling.</p>
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			<p>Possible tag line for this year is We're lucky to have you as volunteers.</p> <p>We have agreed to have St Patricks Day as our theme.</p> <p>Denise, Kelly and Philip will work on getting the awards for the recognition event.</p> <p>Kelly and Denise will work on redacting nominations for voting purposes.</p> <p>We will look into Event Brite www.eventbrite.com as our registration tool. Should be able to handle larger audiences and 'guest' sign-ups.</p> <p>Retirees will need to get a separate invitation either email or snail mail. Group invites to home email tend to end up in spam filters.</p>
3:50 – 4:00	Roundtable	All	<p>Jennifer M will get access to the mailbox to assist with responding to requests, input, etc.</p> <p>Denise has the roster and will send out electronically. We need to check with folks who have missed meetings to see if they want to continue on the committee. Denise and Kelly will probably be working on that.</p>

Next Meeting: February 10th from 2:00-4:00 p.m. @ DOH, 111 Israel Road (TC2) Room 158